

Hilderstone Parish Council

Minutes of the meeting held on Wednesday 27th June 2018 at 7:30p.m.

Present: Cllr. Shelley (Chairman), Cllr. R. Clark, Cllr. Crump, Cllr. Stringer (Vice Chairman), Cllr. Woodward, Cllr. P Davies, Stafford Borough Cllr. Harp and Mrs Amanda Kingston (Clerk). There was one member of the public and no members of the press present.

1. Chairman's Welcome. Cllr. Shelley welcomed Councillors and the member of the public to the meeting.

2. Apologies. None

3. Minutes of the last meeting. These were read, amended, approved and signed.

4. Matters arising.

The replacement sign for the Phone Box has been received. The Clerk will store the spare sign at the Village Hall.

5. Borough Councillor's Report.

Cllr. Harp referred to Stafford Borough Council's planning policy and an open discussion was held regarding recent planning developments at the Roebuck public house. Stafford Borough Council Planning Enforcement have visited and advised.

6. County Councillor's Report. Cllr. Parry was not in attendance to provide a report.

7. Planning. Councillor Shelley declared an interest and withdrew from the discussion.

18/28657/FUL at Heathy Close Farm, Sharpley Heath Road, Hilderstone. The development is described as a proposed open plan agricultural building to house and feed livestock. **Resolved – Clerk to feedback that the Parish Council have no objections to this application.**

Status of Earlier Applications:

18/28490/HOU Netherfield, 7 Barnes Croft, Hilderstone, Staffordshire, ST15 8XU. Extension of double garage to form triple garage and new habitable room with toilet facilities on the first floor. **Awaiting decision** – Objections have been received from neighbouring properties and the Design Advisor has recommended planning is refused stating;

"The proposed scale and massing of the design is considered to be so disproportionate and insensitive to the scale and character of the existing garage that it would result in a form of development that would exert an exceptionally discordant and inappropriately dominant impact on the character and quality of the wider street scene and it should therefore be refused planning permission".

8. Traffic and Highways. SCC Highways have assessed the Parish Council's request to change the road markings to double white lines on the Stone to Uttoxeter Road at the Hardiwick cross roads but have stated that because there is ample forward visibility for traffic approaching the crossroads along Uttoxeter Road (as measured by the design guide), there is no justification for the installation of a double line system, and no further traffic slowing measures could realistically be taken to improve the situation.

9. Footpaths/Village Maintenance/Best Kept Village. Concerns were raised regarding the recent installation of two stiles in a location where there is not believed to be an existing right of way. Cllr. Davies will explore further and liaise with SCC Rights of Way.

Quotes are being obtained from Grounds Maintenance contractors to undertake some verge maintenance that has historically been undertaken by the Staffordshire County Council Neighbourhood Highways Team. The Neighbourhood Highways Team service was withdrawn by Staffordshire County Council at the end of last year.

The Best Kept Village judges have made their second visit. Thanks are extended to all residents who have worked hard to maintain both their gardens and frontages to such a high standard.

Certificates have been produced for the school children who took part in the Best Kept Village poster competition. These will be presented by the Chairman and Cllr. Crump. Resolved by unanimous decision to purchase prizes of a total combined value of £20.

10. Village Events. The Scarecrow weekend went well with 39 scarecrows on display. Visitors came from as far afield as Sutton Coldfield and Chester. £815 was raised for the church funds.

Forthcoming Events:

Village Summer Fete, Saturday 21st July, from 2.00pm in the field next to Lower Farm.

Harvest Supper Monday 10th September, 7.00 for 7:30pm in Hilderstone Village Hall. Further details to follow nearer the time.

Jumble Sale, Saturday 15th September, 2.00pm in Hilderstone Village Hall. Donations of jumble gratefully received at the Hall from 10.00am. All proceeds to the village Christmas Party and Church funds.

Village Christmas Party, Tuesday 11th December, 7.00 for 7.30pm in Hilderstone Village Hall. Further details to follow nearer the time.

11. Correspondence.

- Email from a resident expressing concern over trees at the rear of the village hall. Clerk to forward to Cllr. Crump to respond as Chair of the Village Hall Committee.
- SPCA Local Councillor Training Course - Wednesday 25th July
- A request for funding to deliver prostate screening PSA tests from Stone Lions Club. **Resolved by unanimous agreement to provide £30 contribution.**
- Stafford Borough Council Community Awards. Groups, individuals or businesses can be nominated for making a difference in their community. Further details can be found at www.staffordbc.gov.uk/communityawards
- Stafford Borough Council consultations in relation to the new Local Plan. Further details are available at www.staffordbc.gov.uk/forward-planning-consultations
- Update from the Community Council of Staffordshire
- Members digest 243

Members Digest 242 (Cllr. Crump). Stafford Borough Councils Data Protection Policy was approved and adopted. The Leadership Team have overall responsibility for compliance. The Head of Law and Administration will act as the Senior Information Risk Owner and the member of the Leadership Team accountable for information risk management. The Legal Services Manager has been appointed as the Data Protection Officer (DPO), and there is an Information Manager in post to provide advice and assistance.

The Council has signed up to the standard for sharing personal data across Staffordshire as part of the 'One Staffordshire' data sharing agreement. Sharing of personal data should comply with this standard.

The appeal for planning application 17/26465/FUL at land at the rear of Jesmonde, Sandon Road has been allowed.

A new initiative to highlight the problem of littering from vehicles has been launched. Stafford Borough Council is working with driving schools in the borough to ensure learner drivers are aware of the penalties for throwing rubbish out of cars. It costs the borough around £1million keep the borough clean. More information can be found at www.staffordbc.gov.uk/keepitclean

12. Finance.

The annual parish council insurance renewal quote from BHIB was considered and approved at a cost of £210.86.

The monthly accounts were presented and signed by the Chairman. The current account is £10988.72 in credit and the deposit account £3122.03 in credit. Although most of these funds are allocated as indicated by the monthly accounts which are circulated to all Councillors prior to each meeting. The following payments were approved:

1. BHIB Local Council Insurance - £210.86
2. Mrs A Kingston, Clerk's Salary and expenses - £252.42
3. Mrs A Kingston, reimbursement for Stationary costs - £50.12
4. Mr W H Holmes, Village and Highways Maintenance - £209.60
5. Mrs J Crump, reimbursement for Best Kept Village Prizes - £20.00
6. Mrs A Kingston, contribution towards annual subscription to SLCC - £13
7. Stone Lions Club, donation towards prostate screening - £30

The Parish Council Financial Procedures, Risk Assessment and Asset Register for 2018-19 were considered. The Clerk had previously circulated the NALC template guidance for local council financial procedures for consideration. **Resolved to approve all three documents for the 2018-19 fiscal year.**

13. Any Other Business.

It was agreed when the new Clerk was appointed, that the position and salary be reviewed after three months. Some discussion was held regarding salary levels. The Clerk will forward the NALC 2018 approved pay scales to all councillors for consideration and agreement at the next meeting.

14. Date of next meeting.

The next meeting will be held on Wednesday 25th July 2018 at 7.30pm. The meeting closed at 9.15pm.

..... Cllr. M. Shelley, Chairman. 25.07.18

Note:

Please note, this does not form part of the legal minutes.
Prior to the meeting the landlord of the Roebuck public house attended the meeting to update the Parish Council on the structural development in progress at the Roebuck. This information fed into the open discussion at item 5 above.